



LEGAL SERVICES CORPORATION

**RESOLUTION OF THE LEGAL SERVICES CORPORATION
BOARD OF DIRECTORS REGARDING TIMEKEEPING**

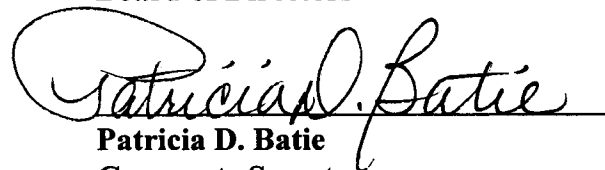
WHEREAS, strict accounting requirements for LSC grantees will help to guarantee that LSC funds and private funds are not used, directly or indirectly, to support activities prohibited by the LSC Act or regulations, and provide management with useful information.

BE IT THEREFORE RESOLVED, that the Board of the Corporation will require all grantees, by January 1, 1996, to maintain records of time spent on each case or matter and to maintain a recordkeeping system that discloses the sources of funds to be charged for each case or matter. Pursuant to such requirements, each employee of a LSC grantee who is an attorney or paralegal shall keep contemporaneous records of the time spent on each case or matter and the type of the case or matter; and

BE IT FURTHER RESOLVED, that the Board of the Corporation instructs the staff of the Corporation to develop before November 1, 1995, a proposed regulation in a form appropriate for adoption by the Board that specifies a time and recordkeeping system for implementation by grantees. The Operations and Regulations Committee shall report to the Board on its proposed regulation by November 1, 1995.

**Adopted by the Board of Directors on
June 25, 1995**


**Douglas S. Eakeley, Chair
Board of Directors**


**Patricia D. Batie
Corporate Secretary**

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